



APPLICATION FOR CHANGE DEGREE PROGRAMME FORM

Attention : Please read instructions behind this form.

Student's name : _____

Student ID No : _____ Handphone No. : _____

Current Address : _____

Current Programme : _____ New Programme (apply) : _____

Date : _____ Student Signature : _____

PAYMENT VERIFICATION RM10 payment accepted Receipt No. : _____

Date : _____ Finance Clerk Signature and Stamp : _____

APPROVAL FROM DEPUTY REGISTRAR (ACADEMIC)

Application changing programme : RECOMMENDED NOT RECOMMENDED

Comment : _____

Date : _____ Deputy Registrar (Academic) Signature : _____

APPROVAL FROM REGISTRAR

Application changing programme : APPROVED NOT APPROVED

Comment : _____

Date : _____ Registrar Signature : _____

FOR OFFICE USE ONLY:

1. Recommendation from Assistant Registrar (Enrolment)

Application changing programme will be effective from Semester _____

Date : _____ Assistant Registrar (Enrollment) Signature : _____

Clerk Enrolment in Charge

1. Result of application will be informed by letter. Date: _____

2. Change of information is updated in the SRS (first week of semester) Date: _____

RULES AND REGULATIONS FOR OPTION FOR CHANGE DEGREE PROGRAMME FORM

1. Student wanting to change programme, must meet the minimum entry requirement for new programme. Completed application form for option for changing degree programme must be submitted to the Registrar's Office before Pre-registration every semester.
2. An application fee of RM10.00 will be charged from changing programme. This fee is not refundable, even though your application is not successful.
3. Any application changing programme after Pre-registration every semester, student must apply using Application Changing Programme Form with application fee of RM100.00.

LIST OF PROGRAMME

- Bachelor of Accounting
- Bachelor of Business Administration (Hons) in Human Resources Management
- Bachelor of Business Administration (Hons) in Marketing
- Bachelor of International Business (Hons)
- Bachelor of Finance (Hons)
- Bachelor of Mechanical Engineering (Hons)
- Bachelor of Electrical & Electronics Engineering (Hons)
- Bachelor of Electrical Power Engineering (Hons)
- Bachelor of Civil Engineering (Hons)
- Bachelor of Information Technology (Information System) (Hons)
- Bachelor of Information Technology (Graphics & Multimedia) (Hons)
- Bachelor of Information Technology (Visual Media) (Hons)
- Bachelor of Computer Science (Software Engineering) (Hons)
- Bachelor of Computer Science (System and Networking) (Hons)
- Bachelor of Computer Science (Cyber Security) (Hons)
- Bachelor of Economics (Energy) (Hons)
- Bachelor of Business Economics (Hons)

DISCLAIMER:

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