



## STUDENT RECORD UPDATE FORM

Note: Student is advised to update their personal information as stated below. This to avoid any misinformation for future use. Please  which information requires updating.

Name of student: \_\_\_\_\_

Student ID: \_\_\_\_\_  Year of study: \_\_\_\_\_

I/C No/Passport No: \_\_\_\_\_  \*\*Sponsorship: \_\_\_\_\_

**\*\* Please attach a copy of sponsorship letter**

\* Current mailing address: \_\_\_\_\_

\_\_\_\_\_  Postcode: \_\_\_\_\_

House Telephone No: \_\_\_\_\_  Mobile Phone No: \_\_\_\_\_

**\* Please attach a copy of Electrical Bill**

Address while study: \_\_\_\_\_

\_\_\_\_\_  Postcode: \_\_\_\_\_

House Telephone No: \_\_\_\_\_  Mobile Phone No: \_\_\_\_\_

(.....)

Signature

Date: \_\_\_\_\_

Please return this form to: Enrolment Unit  
Counter 2, UNITEN Customer Center (UCC)  
UNITEN Putrajaya Campus

### ***For Office Use Only:***

Information update on: \_\_\_\_\_

Update By: \_\_\_\_\_

Staff No: \_\_\_\_\_