

COLLEGE OF GRADUATE STUDIES, UNIVERSITI TENAGA NASIONAL,
 JALAN IKRAM-UNITEN, 43000 KAJANG, SELANGOR

**NOMINATION OF SUPERVISOR AND CO-SUPERVISORS FOR
 STRUCTURES A, B AND C**

PART A: TO BE COMPLETED BY STUDENT

1. Details of Student:

Student Name : _____

Student ID : _____

Programme (please tick \surd):

Kindly tick programme as stated in your offer letter.

PhD (Business Management)	
PhD (Engineering)	
PhD in Industrial Science	
PhD in Information and Communication Technology	

Program Structure	
A	
B	
C	

Master of Electrical Engineering	
Master of Science in Electrical Engineering	
Master in Electrical Engineering	
Master of Civil Engineering	
Master of Science in Civil Engineering	
Master of Mechanical Engineering	
Master of Science in Mechanical Engineering	
Master of Industrial Science	
Master of Structural Engineering	
Master in Structural Engineering	

Master of Software Engineering	
Master of Information Technology	
Master in Information Technology	
Master of Science in Information Technology	

Master of Science in Management	
Master of Science in Accounting	
Master of Science in Finance	
Master of Engineering Management	
Master in Engineering Management	
Master of Business Administration	
Master of Energy Management	
Master in Energy Management	

Research Institute (Structure A, B and C):

Please consult your supervisor.

1. Institute of Energy Policy and Research (IEPRe)
2. Institute of Power Engineering (IPE)
3. Institute of Sustainable Energy (ISE)
4. Institute of Energy Infrastructure (IEI)
5. Institute of Informatics and Computing in Energy (IICE)
6. Institute of Nuclear Energy (INE)

Field of study : _____

Sustainable Development Goals (SDG) (Structure A,B and C):

Please consult your supervisor.

SDG Goal No:

1. No Poverty
2. Zero Hunger
3. Good Health and Well Being
4. Quality Education
5. Gender Equality
6. Clean Water and Sanitation
7. Affordable and Clean Energy
8. Decent Work and Economic Growth
9. Industry, Innovation and Infrastructure
10. Reduced Inequalities
11. Sustainable Cities and Communities
12. Responsible Consumption and Production
13. Climate Action
14. Life Below Water
15. Life on Land
16. Peace, Justice and Strong Institutions
17. Partnerships for the Goals

Title of Thesis / Dissertation / Project Report (use BLOCK LETTERS or typed):

2. Details of Supervisory Committee. Please state designation (Prof. / Assoc. Prof. / Dr.)

1. Main Supervisor (UNITEN) : _____
Field of Specialization : _____
Department/ College : _____
Research Institute : _____
(Signature and Official Stamp) : _____
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2. Co-Supervisor (UNITEN) : _____
Field of Specialization : _____
Department/ College : _____
Research Institute : _____
(Signature and Official Stamp) : _____
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3. Co-Supervisor (Other University) : _____
Institution : _____
Field of Specialization : _____
Corresponding Address : _____
Corresponding Email Address : _____
(Signature and Official Stamp) : _____
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4. Field Supervisor (Industry)
(Please attach the updated CV) : _____
Field of Specialization : _____
Academic Qualification : _____
Corresponding Address : _____
Corresponding Email Address : _____
(Signature and Official Stamp) : _____
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3. Supervisory Information of the Supervisors:

Capacity	Current no. of postgraduate students being supervised		No. of postgraduate students supervised whom have graduated	
	PhD	Master	PhD	Master
Main Supervisor (UNITEN)				
Co-Supervisor (UNITEN)				
Co-Supervisor (Other University)				
Field Supervisor (Industry)				

4. Declaration by the student

I declare that:

I am not related (by family) to the main supervisor, co-supervisor(s) and Field supervisor

**Personal relationship includes family relationship, business/financial/ commercial relationship or any other personal relationships which may rise to conflict of interest.*

I hereby confirm that the information provided is correct.

Signature of Student

Date

PART B: FOR OFFICE USE

1. Recommendation of the College (COE/CCI/CES/COBA) Representative :

Support

Do not support

**Signature and Official Stamp of the
College Representative**

Date

2. Approval of the Dean, College of Graduate Studies :

Accept

Reject

Signature and Official Stamp of the Dean, COGS

Date

❖ **GUIDELINES FOR NOMINATION OF SUPERVISORS**

1. Main Supervisor will have to be UNITEN academic staff.
2. For Structure A, one (1) Co-Supervisor from UNITEN must be appointed. If special expertise is required, the co-supervisors can be appointed from other university to provide insights and guidance in those areas of specialization.
3. For Structure A, on a case-to-case basis, a Field Supervisor from industry may be appointed to enhance and facilitate project supervision.
4. A student may request to be supervised under his/her preferred area of research provided the expertise is available.
5. The Main Supervisor, Co-Supervisors and Field Supervisor should not be currently registered as a postgraduate student at UNITEN or at any other universities.
6. Co-Supervisors are not encouraged for Structure C.
7. The Dean of College of Graduate Studies approves the appointment of Supervisors for theses, dissertations and projects based on the following qualification requirements:

Programme	Supervisor	Co-Supervisor
Structure A - PhD <i>(thesis)</i>	<ul style="list-style-type: none"> • PhD in the domain; and • Supervised / co-supervised and graduated at least 1 Structure A Master or co-supervised doctoral research candidate to completion. • The Supervisors must go through structured supervision training. 	<ul style="list-style-type: none"> • PhD in the domain; or • Master in a supporting domain • Where a Co-Supervisors has only a master's degree, extensive experience in research is required and subject to the approval of the Senate of the HEP. • A Field Supervisors from the industry must have at least a master's degree and have a minimum of 10 years' experience in the field at a level appropriate for the thesis. • The Supervisors must go through structured supervision training.
Structure A - Master <i>(thesis)</i>	<ul style="list-style-type: none"> • PhD in the domain; or • Master in the domain, and co-supervised and graduated at least 1 Structure A Master; or • Master in the domain as well as co-supervised and graduated at least 1 Structure B Master. A Co-Supervisors with a PhD in the domain must be appointed. • The Supervisors must go through structured supervision training. 	<ul style="list-style-type: none"> • PhD in the domain; or • Master in a supporting domain • Where the Co-Supervisors has only a master's degree in the field, the Co-Supervisors must have at least 1 year experience in teaching AND research. • A Field Supervisors from the industry must have at least a bachelor's degree and have a minimum of 5 years' experience in the field at a level appropriate for the thesis. • The Supervisors must go through structured supervision training.
Structure B - Master <i>(dissertation)</i>	<ul style="list-style-type: none"> • PhD in the domain; or • If the Main Supervisors has a master's degree in the field, the Main Supervisors must: <ol style="list-style-type: none"> a) Have at least 5 years' experience in teaching and research; AND 	<ul style="list-style-type: none"> • PhD in the domain; or • If the Co-Supervisors has only a master's degree in the field, the Co-Supervisors must have at least 1 year experience in teaching AND research. • A Co-Supervisors from the industry

	<p>b) Has co-supervised master's candidate.</p> <ul style="list-style-type: none"> • The Supervisors must go through structured supervision training. 	<p>or practitioner must have at least a bachelor's degree and at least 5 years of experience in the field at a level appropriate for the dissertation.</p> <ul style="list-style-type: none"> • The Supervisors must go through structured supervision training.
<p>Structure C - Master (project)</p>	<ul style="list-style-type: none"> • PhD in the domain; or If the Supervisors has a master's degree in the field, the Supervisors must have at least 5years' experience in teaching • The Supervisors must go through structured supervisor training 	<ul style="list-style-type: none"> • Co-Supervisors is not encouraged. • Supervisors from the industry or practitioner must have at least a bachelor's degree and at least 5 years of experience in the field at a level appropriate for the project report

